



**Maine Board of Pesticides Control**  
**28 State House Station**  
**Augusta, ME 04333-0028**

## **Pesticide Registration Instructions**

### **COMPLETELY REVISED for 2010**

#### **General Registration Requirements**

1. Pesticide products distributed or offered for sale in Maine must be registered annually with the Maine Board of Pesticides Control pursuant to the Maine Pesticides Control Act of 1975 (as amended).

*All products bearing multiple brand names, colors, finishes, scents, and fertilizer analyses are required to be registered in Maine. Registration of varying container sizes for products is not required unless directions for use differ from the product originally registered.*

2. Applications for new products must be made on our form, *Application for Registration of New Pesticide Products*, revised 10/2009. A PDF version of the application can be downloaded from our website: <http://www.thinkfirstspraylast.org>. Renewals and new product registrations must be submitted on separate forms.
3. Registration Fee: \$150.00 per product annually - Make checks payable to, **Treasurer, State of Maine**. (Products bearing different names, EPA numbers, company name/addresses, and/or labeling are considered different products.)
4. Registration Term: One calendar year – All pesticide registrations expire December 31st of the registration year.

### **NEW FORMS and SUBMISSION INSTRUCTIONS**

**Please read carefully before completing the registration form.**

Applications not completed according to instructions cannot be processed. If your application is incomplete, you will be notified. Pesticide products not in compliance with the Maine Pesticide Registration Act are subject to immediate *Stop Sale and/or Seizure*.

#### **REGISTRATION RENEWAL**

1. Notification is sent to each registrant at least 30 days prior to the annual expiration date of December 31. The notification includes an application and a computer listing of currently registered products. This renewal summary must be returned by December 31. Do **not** add new products to this document.
2. Confirmation or certificate of registration will **not** be sent. Registrants/submitters may print a list of registered products for the current year by visiting the Maine Board of Pesticides Control Pesticide Product Data webpage: <http://state.ceris.purdue.edu/doc/me/stateme.html>. Select "Company Name" from the search menu, enter the company name, and select to list all products registered for the current year of registration.

3. Application Form: **For 2010 renewals only**, please complete **only the top half** (registrant, submitter, and contact information) of the *Application for Registration of Pesticides*. Submit **only one** application form.
4. Discontinuance: Indicate products to be discontinued by writing D1 or D2 next to the product on the renewal form. Products which are not being re-registered should be indicated by drawing a line through the product listing. [Products which are discontinued by a manufacturer shall be re-registered for a period of two years to permit time for distributors to dispose of stock in the channels of trade. Said two year limit includes the year in which the product is declared to be discontinued (D1) and one additional year (D2)]. Staff will be monitoring for discontinued products.
5. Fee calculation: Determine the total number of products to be registered and multiply by the annual fee of \$150.00 per product. (Products bearing different names, EPA numbers, company name/addresses, and labeling are considered different products.)
6. Labels and MSD Sheets: **For 2010**, all registrants must submit current **container** labels and MSD sheets for all products being re-registered. Please note that **hard-copy pesticide labeling and material data safety sheets are no longer accepted**. These must be in searchable PDF format and sent via e-mail to: [pesticides.registrar@maine.gov](mailto:pesticides.registrar@maine.gov). Please **do not** send general correspondence to this account. File names must begin with the EPA registration number followed by a distinct abbreviated product name.
  - a. ALSTAR participants: Ensure all current labels have been submitted to the Maine folder in ALSTAR **or** e-mail with MSDS. E-mail MSD sheets to [pesticides.registrar@maine.gov](mailto:pesticides.registrar@maine.gov).
7. Mailing: Send the renewal form, application, and check to the address on the application, Attention: Pesticides Registrar.

## **NEW PRODUCT REGISTRATION**

Complete all sections of the *Application for Registration of Pesticides*.

1. Registrant Information: Pesticide products are registered to **the registrant name as it appears on the label**. Product labels with different registrant names and addresses are considered different products. Use a separate application for products with different registrant names and EPA company numbers.
2. Submitter Information: An alternate address to which correspondence may be addressed must be provided if correspondence concerning registration issues should not be received at the registrant name and address as it appears on the label.
3. Contact Information: Type or print the name and title of the individual submitting the application for pesticide product registration and to whom all regulatory correspondence should be addressed. Sign and date the application and include the e-mail address of the individual signing the application.

4. EPA Registration Number/Brand Name: List, in ascending order, the EPA registration number. Record the **complete brand name as it appears on the label**.
5. Use Classification: Indicate by entering an F (federally restricted pesticide), S (state restricted), or G (general use).
6. Pesticide Category: Record the code corresponding to the **primary use** of each product. See the list below.
 

A. Agriculture (Plant and Animal)	K. Commercial Turf
B. Homeowner (Indoor)	L. Commercial Ornamental
C. Homeowner (Outdoor – Lawn)	M. Nursery/Greenhouse
D. Homeowner (Outdoor – Other)	N. Repellant
E. Germicide/Sanitizer/Disinfectant	O. Technical/Manufacturing
F. Pet Product	P. Forestry/Right-of-Way
G. Swimming Pool/Spa	Q. Non-crop
H. Industrial/Biocide	R. Aquatic herbicide/algacide
I. Commercial Pest Control Operator	S. Plant Incorporated Protectant
J. Paint/Stain/Preservative	
7. Aquatic Herbicide: For each herbicide being registered, indicate by a checkmark if there is an aquatic use on the label that allows application to public waters such as lakes, ponds, streams, and rivers.
8. Fee Calculation: Determine the total number of new products to be registered and multiply by the annual fee of \$150.00. Make all checks payable to **Treasure, State of Maine**. (Products bearing different names, EPA numbers, company name/addresses, and labeling are considered different products.)
9. FIFRA 25(b) Products: Please list these products on a separate application form.
10. Labels/MSD Sheets: Please note that **hard-copy pesticide labels and material data safety sheets are no longer accepted**. Submit **only** the state product (container) label and MSDS, in searchable PDF format, via e-mail to: [pesticides.registrar@maine.gov](mailto:pesticides.registrar@maine.gov). **Do not** submit other documents or send general correspondence to this account. File names must begin with the EPA registration number followed by an abbreviated distinct product name.
11. Mailing: Mail **only one copy** of the completed application and the check to the address on the application, Attention – Pesticides Registrar.